



Discover your Raleigh Parks and Recreation Department

Walnut Creek Wetland Center Hours of Operation

Monday	CLOSED
Tuesday - Saturday	10:00am - Dusk
Sunday	1:00pm - Dusk

Walnut Creek Wetland Center Rental Information

Rooms	Capacity	Cost
Classroom 1	62	\$75 per hour
Classroom 2	49	\$60 per hour
Conference Room	37	\$30 per hour
East or West Deck	n/a	\$50 per hour
Supervisory Fee (After Hours)		\$20 per hour
Damage Deposit (Refundable)		\$75
Application Fee		\$15

Rental Procedures

- *All rentals are for a 2 hour minimum
- *Reservations must be made 1 week in advance
- *After-hours reservations must be made 3 weeks in advance
- *Patrons may reserve the center six months in advance
- *Alcohol is not permitted
- *Only free standing decorations are allowed
- *Please allow time for set up and clean up in your rental time
- *Please check in and out with front desk attendant
- *Rental fee and \$75 damage deposit are due at the time of reservation

Refund Policy

- *100% refund/credit if Department cancels activity.
- *85% refund/credit of recoverable fees if patron cancels 14 calendar days or more in advance of first day of programming/rental.
- *100% transfer of recoverable fees if patron requests a change 14 calendar days or more in advance of first day of the program/rental
- *No refund/credit/transfer if patron cancels less than 14 calendar days in advance of the first day of the program/rental.
- *Outdoor facility usage cancelled due to inclement weather may be rescheduled pending space availability.
- *A credit may be applied towards the fees for another activity. A credit may be used by any person listed on the same registration account. A credit will be refunded upon request.
- *All refunds or cancellations must be requested in writing. Any transfer requests must be made at the time of withdrawal.



RALEIGH PARKS AND RECREATION

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